

# **Portal Uczestnika Rynku Mocy User Manual**

**Pre-auction process**

**Version: 1.1**

## Update history

Date	Company	Version	Update details
19.08.2020	PSE S.A.	1.0	Publication of the document
09.08.2021	PSE S.A.	1.1	Update of the document

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## 1 TECHNICAL REQUIREMENTS

In order to use the Capacity Market Participant Portal (PURM) it is necessary to have a computer with Internet access. PURM supports the following internet browsers:

- Microsoft Edge,
- Mozilla Firefox,
- Google Chrome,
- Opera.

PURM requires the installation of Java Runtime Environment software, which is available at <https://java.com/pl/>.

The installation manual is can be found at [https://java.com/pl/download/help/ie\\_online\\_install.xml](https://java.com/pl/download/help/ie_online_install.xml).

Access to PURM, allowing for participation in capacity market processes, requires setting up a user account. In order to set up an account, it is necessary to have a certificate and device allowing to sign documents with qualified electronic signature together with software provided by the signature provider.

Additionally, for Mozilla Firefox, Google Chrome and Opera browsers, a dedicated "Szafir SDK Web" extension and the "Szafir Host" application provided by the Krajowa Izba Rozliczeniowa are required. The required software is available at the following addresses:

- Installation for Mozilla Firefox – [https://www.elektronicznypodpis.pl/download/webmodule/firefox/szafir\\_sdk\\_web-0.0.9-anfx.xpi](https://www.elektronicznypodpis.pl/download/webmodule/firefox/szafir_sdk_web-0.0.9-anfx.xpi)
- Installation for Google Chrome – <https://chrome.google.com/webstore/detail/podpis-elektroniczny-szaf/gjalhnomhafafofonpdihijnbafkipc/>
- Installation for Opera - <https://addons.opera.com/pl/extensions/details/podpis-elektroniczny-szafir-sdk/>

**NOTE: Notwithstanding of supporting other Internet browsers, it is recommended to use Google Chrome or Mozilla Firefox.**

## 2 USER ACCOUNT ESTABLISHMENT

PURM can be accessed through a dedicated tab on the website of PSE S.A. <https://www.pse.pl/portal-uczestnika-ryнку-mocy> or directly at the address <https://purm.pse.pl/>.

User may change the language to English by clicking on the flag in the upper right corner.



**NOTE: The possibility to switch to English language is only available on the homepage.**

User account establishment starts by clicking "**Register**".

### Login

Username\*

Password\*

[Forgot password?](#)

PURM requires user to fill a registration form with the following data:

- **Name,**
- **Surname,**
- **E-mail address,**
- **Phone number.**

Mandatory fields are marked with an asterisk " \* ".

### Register

**Name\***

**Surname\***

**e-mail\***

**Phone number\***

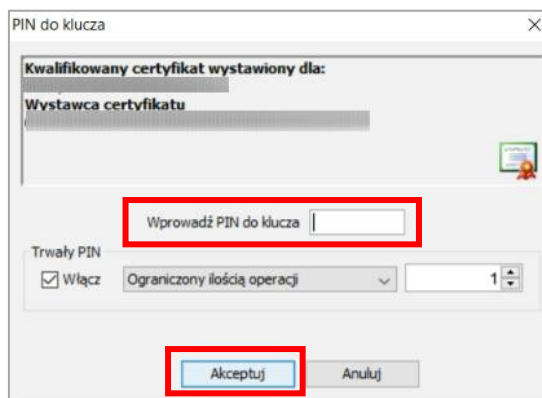
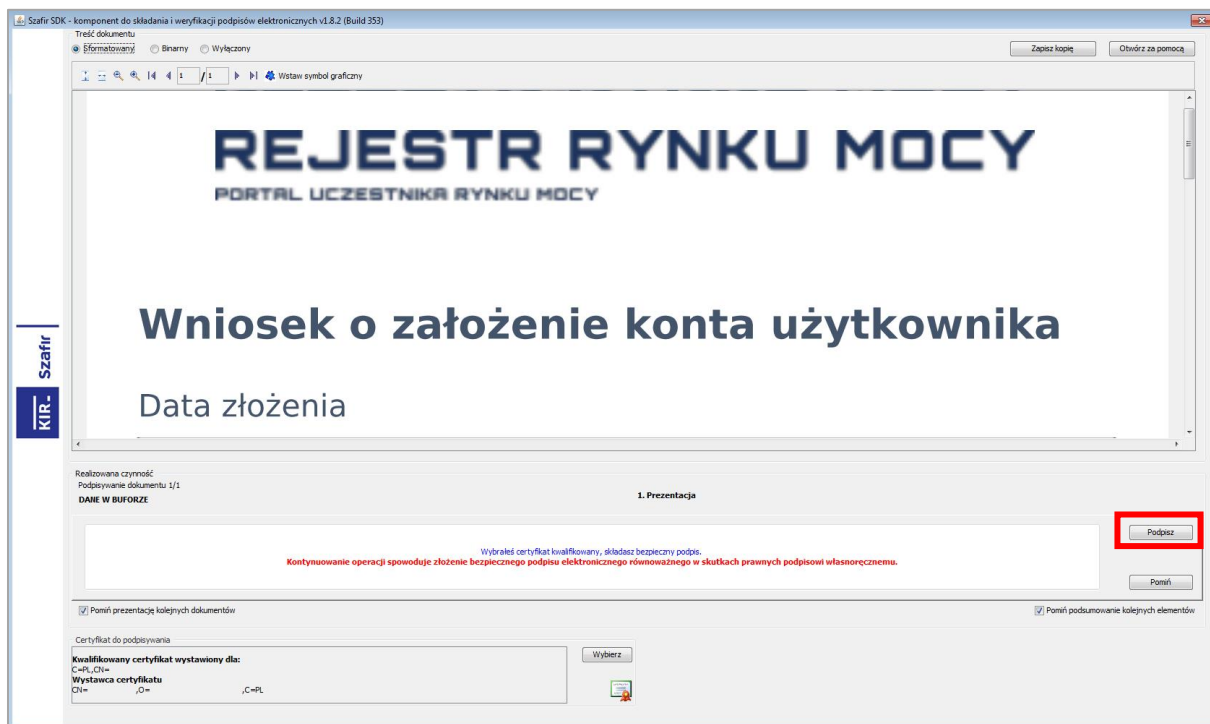
\* Polskie Sieci Elektroenergetyczne S.A. with its registered office in Konstancin-Jeziorna, Warszawska Street 165, 05-520 Konstancin-Jeziorna, tel. 22 242 26 00 (hereinafter: „PSE S.A.”) is the administrator of the personal data. The contact details of the data protection inspector are available at 22 242 26 00 or at www.pse.pl. Personal data of the Portal Uczestnika Rynku Mocy will be processed in order to create a User account and to provide access to the Portal Uczestnika Rynku Mocy, as well as in the event that the User undertakes actions in accordance with the provisions of the Act of 8th December 2017 on the Capacity Market. The User's personal data and the personal data of persons indicated by the User shall be processed on the basis of a legitimate purpose of PSE S.A. in connection with declarations made by capacity market participants and their representatives. The legally justified purpose of the Administrator is to service, archive and provide answers to statements submitted by the capacity market participants and their representatives. Personal data collected in the capacity market register may be transferred to entities authorized under the law, i.e. the President of the Energy Regulatory Office and the Minister of Energy. Personal data collected in the capacity market register will be processed for the period necessary for the provision of the Portal's services and the implementation of the capacity market processes. In each case, the processing period may be extended by the period of limitation of claims each time, if the processing of personal data is necessary to establish or pursue possible claims or defend against such claims by the Administrator. The User and persons indicated by him/her shall have the right of access to the data, their correction, deletion or limitation of processing, as well as the right to transfer the data and the right to lodge a complaint to the supervisory authority. Providing data is voluntary. Notwithstanding the above, PSE S.A. informs about the right to object to the processing of personal data.

\* Registration on the Portal Uczestnika Rynku Mocy shall be tantamount to acceptance of the Capacity Market Rules referred to in Article 62 of the Capacity Market Act of 8th December 2017 (Journal of Laws of 2018, item 9 and its subsequent amendments).

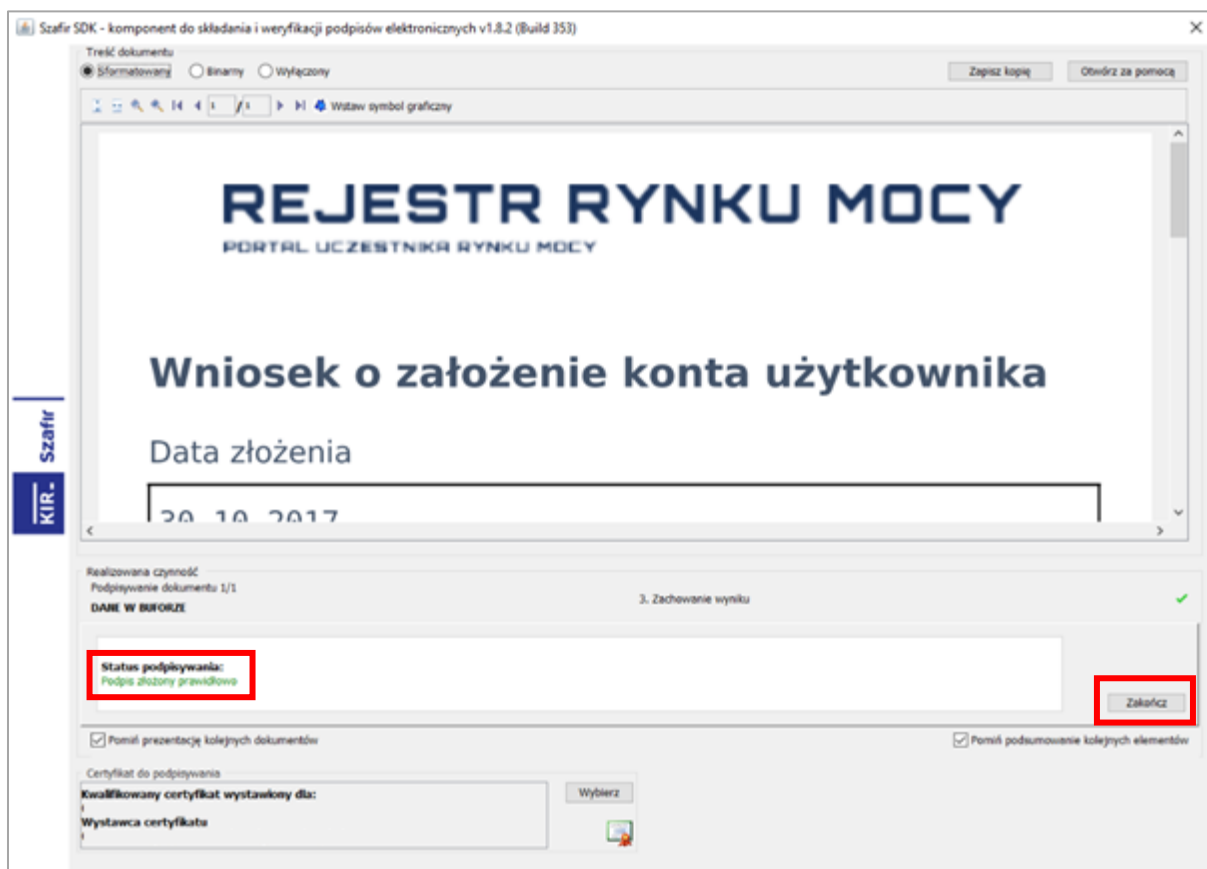
**Sign with the qualified electronic signature** **Cancel**

**NOTE: Each user account must be assigned with a unique e-mail address. It is forbidden to set up several accounts using the same e-mail address.**

After filling all mandatory fields, the process of account establishment shall be continued by clicking **“Sign with the qualified electronic signature”**. PURM shall then generate an application for account establishment, which must be signed with user's qualified electronic signature. Signature shall be made by clicking **“Podpisz”** (*Sign*) and entering the PIN code assigned to the qualified electronic signature followed by clicking **“Akceptuj”** (*Confirm*).



After the application has been signed properly, message **"Podpis złożony prawidłowo"** (*Signature signed properly*) shall be displayed in the signature submission window.



After signing the document and clicking **"Zakończ"** (*Finish*), PURM shall send an activation link to the e-mail address provided within the application. In order to proceed to the next step, user shall click on the sent link or copy it to the address bar of the internet browser in order to launch the webpage. User account activation shall be finalized by setting a password.



The password shall:

- consist of a minimum of 8 characters,
- contain at least one capital letter, one number and one special character.

An additional criterion is the strength of the password, the evaluation of which is displayed to the user under the password entry field. PURM accepts passwords with strength of 3 or more. If the entered password does not meet both conditions, an error will be displayed.

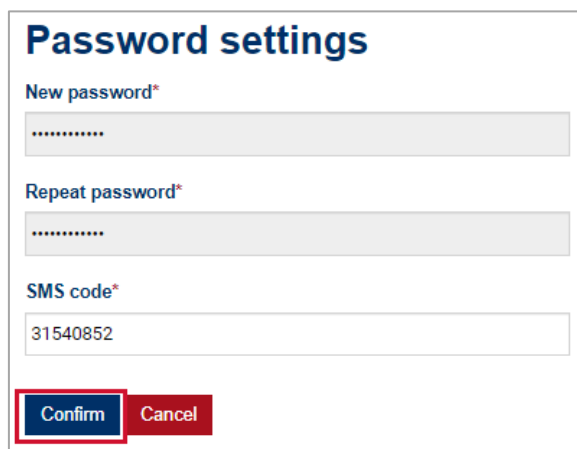
The screenshot shows a web form titled "Password settings". It contains a "New password\*" field with a red border and a red error message below it: "Password must contain at least 8 characters, at least one uppercase letter, one number and special character. Minimum password strength: 3". Below the error message is a progress bar for "Password strength: 2", which is only partially filled with yellow. There is also a "Repeat password\*" field with a red border and a red error message below it: "Field is required". At the bottom of the form are two buttons: "Confirm" (blue) and "Cancel" (red).

If the password meets both conditions, user shall re-enter it in the field marked as "**Repeat password**". If the passwords in both fields are identical, user is able to confirm defined password by clicking "**Confirm**".

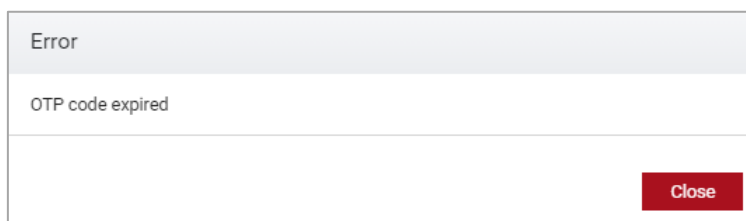
The screenshot shows the same "Password settings" form. The "New password\*" field now has a green progress bar below it, indicating a "Password strength: 4". The "Repeat password\*" field is now empty and has no error message. The "Confirm" button is now highlighted with a red border, indicating it is the active option.

After that, PURM shall send an SMS code to the phone number provided within the application.

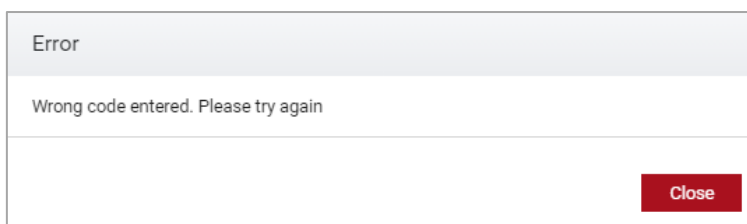
In order to end the password setting process, received SMS code shall be entered into the "SMS code" field and confirmed by clicking "Confirm".



**NOTE: The SMS code is active for 20 minutes. After this time, the code expires and it is necessary to go through the password setting process again.**

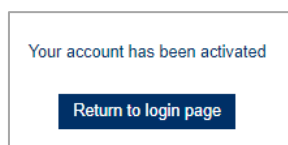


If an SMS code is entered incorrectly, an error "Wrong code entered. Please try again." will be displayed.



**NOTE: After 3 unsuccessful attempts, the SMS code expires and it is necessary to go through the password setting process again.**

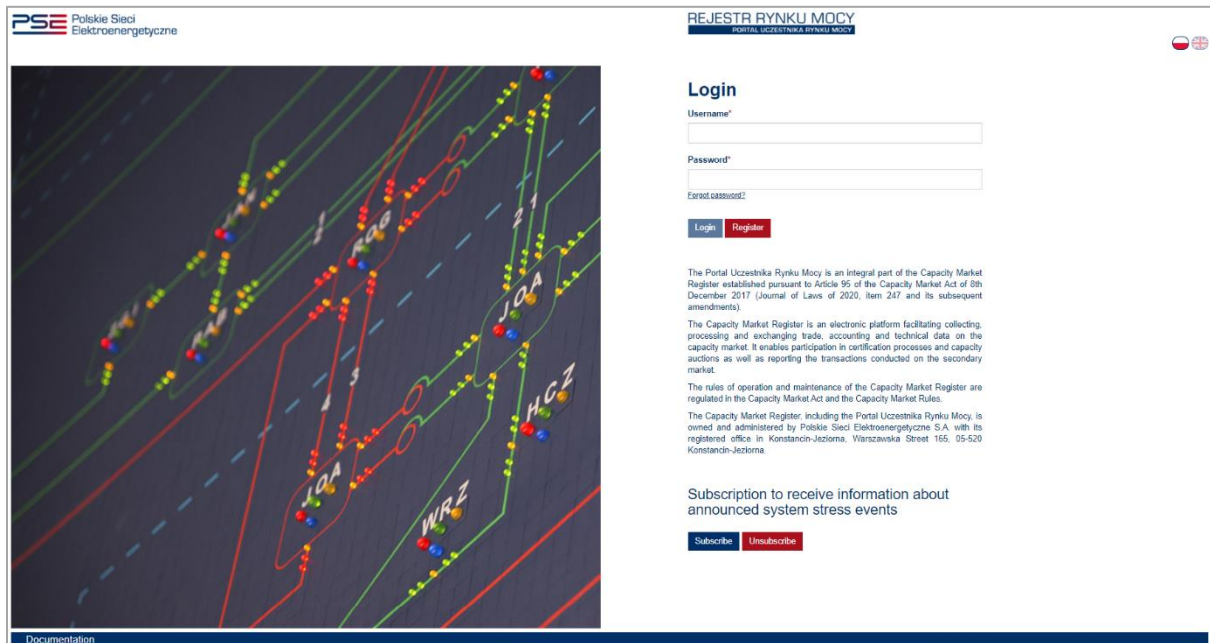
After successful verification of the SMS code, user account is activated and assigned with a defined password. Account activation is confirmed by sending an e-mail to the address provided within the application. A message confirming the account activation is also displayed.



**NOTE: Confirmation contains user's account number using which user is able to log into PURM with. Alternatively, e-mail address provided during account establishment can also be used.**

### 3 LOGGING INTO PURM

User authorization is carried out by correctly entering the user name and password in the main login window.



In order to log into PURM, user shall enter the user account number or e-mail address assigned to the account and password into fields marked as "**User name**" and "**Password**". The entered data shall be confirmed by clicking "**Login**".

## Login

**Username\***

**Password\***

[Forgot password?](#)

Login Register

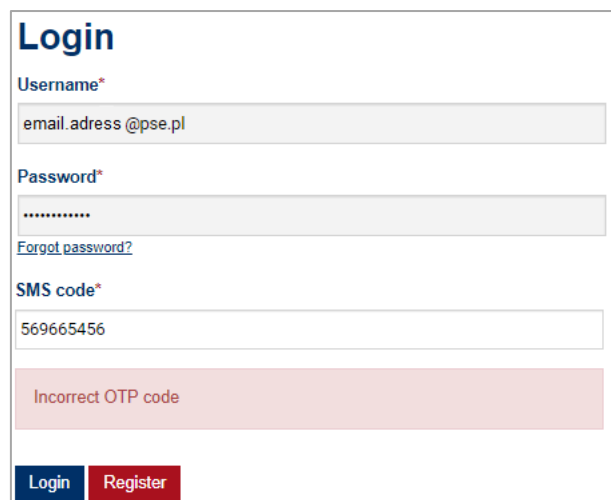
If the user name and password are correct, an SMS code is sent to the phone number assigned to the account. The received code shall be entered in the "**SMS code**" field and confirmed by clicking "**Login**".



The screenshot shows a login form titled "Login". It contains three input fields: "Username\*" with the placeholder "email.address@pse.pl", "Password\*" with masked characters ".....", and "SMS code\*" which is empty. A link "Forgot password?" is located below the password field. At the bottom, there are two buttons: "Login" (highlighted with a red box) and "Register".

**NOTE: The SMS code is active for 20 minutes. After this time, the code expires and it is necessary to log in again.**

If an SMS code is entered incorrectly, an error "**Incorrect OTP code**" is displayed.



The screenshot shows the same login form as above, but with the "SMS code\*" field containing the number "569665456". Below the input fields, a red error message "Incorrect OTP code" is displayed. The "Login" and "Register" buttons are still visible at the bottom.

**NOTE: After 3 unsuccessful attempts, the SMS code expires and it is necessary to log in again.**

After successful verification of the SMS code, the login process is completed and the user is redirected to the PURM home page.

## 4 MAIN MENU

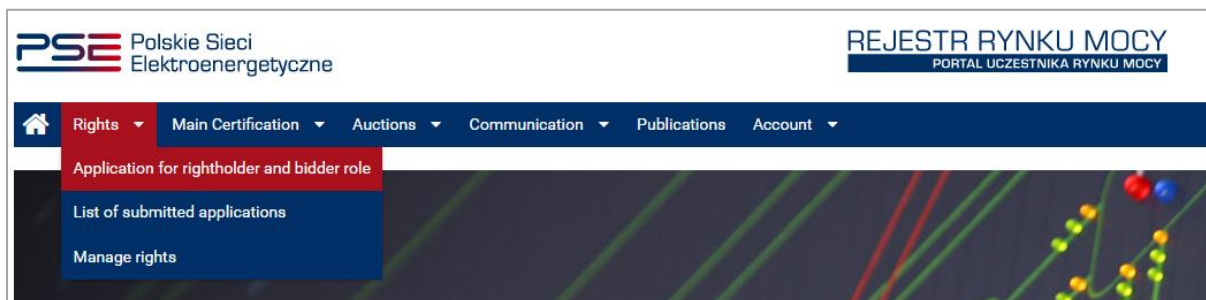
PURM menu is available directly after logging in. In the upper right corner, user's Name and Surname is displayed.



## 5 ASSIGNMENT OF THE BIDDER ROLE

Participation in the pre-auction requires user to be assigned with the bidder role in regard to entity which he represents (hereinafter "capacity provider"). Without it, user will not be able to submit offers during the pre-auction on behalf of capacity provider.

To submit an application to be assigned with the bidder role, user shall select "**Rights**" → "**Application for rightholder or bidder role**" from the main menu.



After choosing right option from the main menu, PURM shall ask which action user would like to perform.

What action do you want to perform?

Assign the rightholder/bidder role

Revoke the rightholder/bidder role

To submit an application to be assigned with the bidder role, first option marked as "**Assign the rightholder / bidder role**" shall be selected. Choice shall be confirmed by clicking "**Continue**".

### 5.1 Section I – General information

First section of the application concerns its purpose. In order to be assigned with the bidder role, second option marked as "**Assigning the bidder role**" shall be selected.

▼ I. General information

Purpose of the application

Assigning the rightholder role

Assigning the bidder role

After selecting an appropriate option, the process of filling the application shall be continued by clicking "**Continue**".

## 5.2 Section II – Capacity provider’s identification data

Second section of the application concerns the capacity provider’s identification data.

**NOTE: Filling all mandatory fields, which are marked with an asterisk " \* ", is required. In case of skipping any of these fields, proceeding to the next section is unavailable.**

The completion of this section shall start with name or first and last name of the capacity provider and its legal form.

In case of entities based outside of the Republic of Poland, user shall select "**foreign entity**" from the a drop-down list marked as "**Legal form**" and then, enter the capacity provider's tax identification number.

Next, capacity provider’s address details shall be filled, containing:

- "Country",
- "Place",
- "Postcode",
- "Street",

- "House number".

After filling all mandatory fields, user shall proceed to the next section by clicking "**Continue**".

Address of registered office / residence

Country*	Poland	Postcode*	00-000
Place*		P.O. box	
Street			
House number*		Unit number	

Continue

### 5.3 Section III – Appendixes

Final section of the application shall contain the power of attorney authorising user to submit offers on behalf of the capacity provider. The document must be drawn according to the form of Appendix 4.3 to the Capacity Market Rules.

III. Attachments

Attach the power of attorney drawn in accordance with appendix 4.3 to the Capacity Market Rules

Attach file

No attachments

Attention: please add up to 10 attachments.  
Maximum attachment size is 20 MB

Continue

To select the appendix to be uploaded, user shall click "**Attach file**".

**NOTE: The Appendix 4.3 in English language version is available here: <https://www.pse.pl/aukcja-wstepna>. Please note that this document is executed in Polish language version only.**

**NOTE: All appendixes submitted to PURM shall be in the .PDF format and shall be affixed with a qualified electronic signature of the person who submits the application. An exception is a power of attorney signed with a qualified electronic signatures of representatives of the entity issuing it. The size limit for a single appendix is 20 MB.**



An erroneously added appendix can be deleted with the "🗑️" button. When all required appendixes have been added, clicking "**Continue**" will start the process of uploading them.

Attach the power of attorney drawn in accordance with appendix 4.3 to the Capacity Market Rules

Attach file

Power of attorney.pdf 52.766 KB 🗑️

Attention: please add up to 10 attachments.  
Maximum attachment size is 20 MB

**Continue**

If the appendix is affixed with qualified electronic signature properly and if the process of uploading it succeeded, the appendix will be marked with "✔️".

Attach the power of attorney drawn in accordance with appendix 4.3 to the Capacity Market Rules

Attach file

Power of attorney.pdf ✔️ 🗑️

Attention: please add up to 10 attachments.  
Maximum attachment size is 20 MB

**Continue**

In case the appendix file is not affixed with a qualified electronic signature, an error "**Signature verification error.**" will be displayed.

Error

Signature verification error

**Close**

It is forbidden to add appendixes in format different than .PDF. If user tries to upload a file in other format, an error "**Invalid file format, allowed formats: PDF.**" will be displayed.

Attach the power of attorney drawn in accordance with appendix 4.3 to the Capacity Market Rules

Attach file

✘ Invalid file format, allowed formats: PDF ✘

No attachments

Attention: please add up to 10 attachments.  
Maximum attachment size is 20 MB

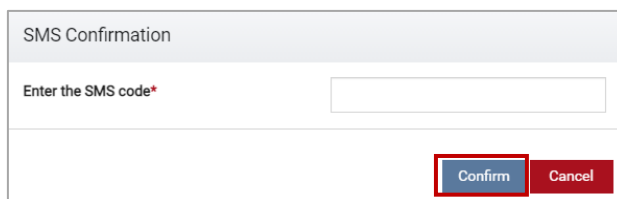
## 5.4 Application signature

Process of signing the application shall begin with clicking "**Sign the application form**", located in the bottom right corner of the browser window.

Sign the application form

PURM shall then generate an application to be assigned with the bidder role, which must be signed with user's qualified electronic signature. The process of signing the application with a qualified electronic signature takes place analogously to the process of user account establishment, described in Chapter 2.

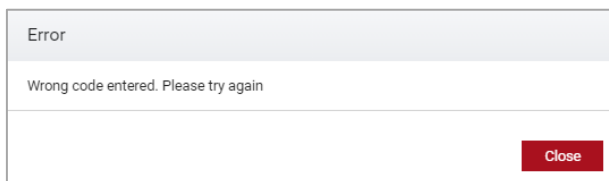
After the application has been properly signed, the user shall confirm its submission by SMS code. The SMS code shall be sent to the phone number assigned to the user account. In order to confirm the application submission, the received SMS code shall be entered into the "**SMS Code**" field and confirmed by clicking "**Confirm**".



The screenshot shows a dialog box titled "SMS Confirmation". It contains a text input field with the placeholder text "Enter the SMS code\*". Below the input field, there are two buttons: "Confirm" and "Cancel".

**NOTE: The SMS code is active for 20 minutes. After this time SMS code expires and it is necessary to go through the application signing process again.**

If an SMS code is entered incorrectly, the message "**Wrong code entered. Please try again**" is displayed.



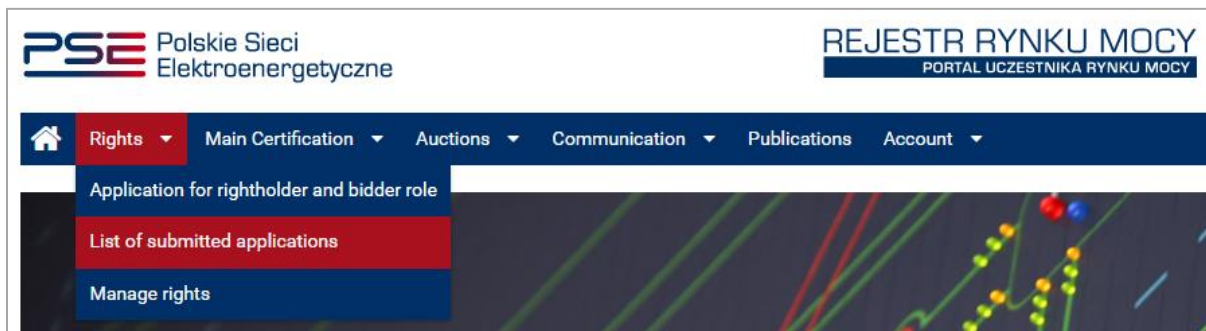
The screenshot shows an "Error" dialog box. The message inside reads "Wrong code entered. Please try again". There is a "Close" button at the bottom right of the dialog.

**NOTE: After 3 unsuccessful input attempts, the code expires and it is necessary to go through the application signing process again.**

After successful verification of the SMS code, the application is submitted and a confirmation message is sent to user's e-mail address. PURM proceeds to the application overview window.

## 6 BROWSING APPLICATIONS FOR THE ASSIGNMENT OF THE BIDDER ROLE

In order to view the submitted applications to be assigned with the bidder role, user shall select "Assignments" → "List of submitted applications" from the main menu.



PURM proceeds to the list of applications submitted by user. The list may be refreshed by clicking "Refresh".

Application ID	Submission date	Name of the entity	Purpose of the application	Rights	Application status	Remarks to the application
DYOF/93B687E3F3/2228	2021-08-03	Capacity provider 1	Assignment of the rightholder or bidder role	bidder	Submitted	
DYOF/D1FF579850/1880	2021-03-19	Capacity Provider 2	Assignment of the rightholder or bidder role	rightholder, bidder	Approved	Assigned the rightholder and bidder role

⏪ ⏩ 1 ⏪ ⏩ 25

Refresh Preview

User may sort the applications by each column and search for a given application by entering the searched phrase in the field under the column name. Selecting the application is possible by clicking on a given row of the table. After selecting the application, user is able to go through its details by clicking "Preview".

List of applications

Application ID	Submission date	Name of the entity	Purpose of the application	Rights	Application status	Remarks to the application
DYOF/93B687E3F3/2228	2021-08-03	Capacity provider 1	Assignment of the rightholder or bidder role	bidder	Submitted	
DYOF/D1FF579850/1880	2021-03-19	Capacity Provider 2	Assignment of the rightholder or bidder role	rightholder, bidder	Approved	Assigned the rightholder and bidder role

25

[Refresh](#) [Preview](#)

---

Application: DYOF/93B687E3F3/2228

Purpose of the application

Assigning the rightholder role

Assigning the bidder role

Remarks to the application

Attachments

Attachment name	
Power of attorney.pdf	
Wniosek o nadanie praw dysp/ofer o numerze DYOF/93B687E3F3/2228.pdf	

Capacity Provider's identification data

**Name/name and surname:** Capacity provider 1

**Legal form:** foreign entity

**Tax identification number:** 1234567891

**REGON number:**

**PESEL number:**

**Number of entry in the relevant registry:**

**Address:** 5  
45965 Stockholm Sweden

[Hide](#)

In the application details, on the right side, a table with submitted appendixes is displayed. User is able to download them by clicking on the document icon on the right side of the table.

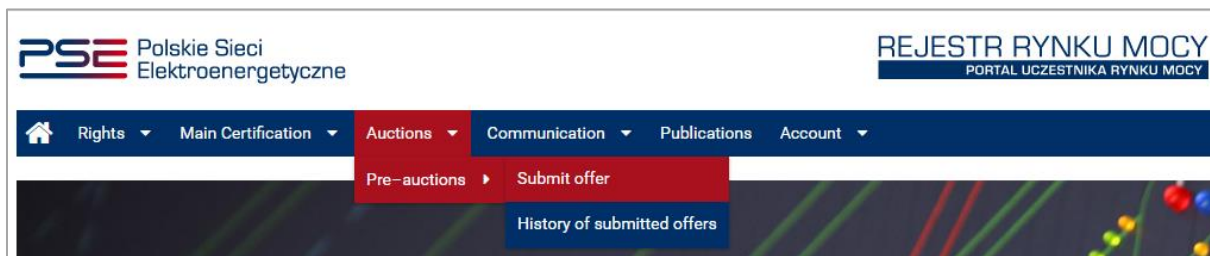
Attachments	
Attachment name	
Power of attorney.pdf	
Wniosek o nadanie praw dysp/ofer o numerze DYOF/93B687E3F3/2228.pdf	

**NOTE: Each appendix is scanned for viruses and malware. Due to the scanning process, the preview of the submitted application and appendixes may be available with a delay.**

The yellow icon on the right side of the document indicates that the scanning process is in progress and that document shall be available for download after it is completed.

## 7 SUBMITTING OFFERS IN THE PRE-AUCTION

In order to submit offers in the pre-auction, user shall select "Auction" → "Pre-auction" → "Submit offer" from the main menu.



Before entering the pre-auction, user shall confirm that he has read, understood and accepted current terms of the Capacity Market Rules by selecting "I have read, understood and accepted current terms of the Capacity Market Rules" check box and clicking "Proceed to the application". Please note that Capacity Market Rules are executed in Polish language version only. The translation available [here](#), is made for working purposes exclusively and should not be treated as binding or official.

**NOTE!**

I have read, understood and accepted current terms of the Capacity Market Rules  
[Capacity Market Rules](#)

**NOTE: Filling all mandatory fields, which are marked with an asterisk " \* ", is required. In case of skipping any of these fields, proceeding to the next section is unavailable.**

### 7.1 Section I – Pre-auction identification data

First section of the pre-auction offer concerns the pre-auction identification data. User shall select the pre-auction in which he intends to submit an offer, by choosing relevant radio button.

▼ I. Pre-auction identification data

Main auction for delivery year 2030  
 Additional auction

Delivery quarter:

Zone\*:

Pre-auction code: -      Maximum capacity for the Zone (MW): -      Deadline to submit offers in a given pre-auction: -

The next step is to select the interconnection zone from drop-down list marked as "Zone":

- Lithuania,

- Sweden,
- Synchronous profile zone.

**NOTE: Section I enables user to choose only from pre-auctions that are currently in progress.**

After selecting a proper interconnection zone, pre-auction parameters will appear:

- "Pre-auction code",
- "Maximum capacity for the Zone (MW)",
- "Deadline to submit offers in a given pre-auction".

Subsequently, user shall proceed to another section by clicking "**Continue**".

## 7.2 Section II – Capacity provider's identification data

In this section, user shall fill capacity provider's identification data on behalf of whom he submits the pre-auction offer.

II. Capacity provider's identification data

Pre-auction participant \*

The name of the capacity provider/first name and surname for a natural person

Legal form

Identification data

Tax identification number: XX0000000000 REGON number

Number of entry in the relevant registry PESEL number

Person does not have a PESEL number

Contact details

Email address\*

Telephone number\*

Address of registered office / residence

Country Postcode

Place P.O. box

Street

House number Unit number

Correspondence address is the same as the address of registered office or residence

Correspondence address

Country\* Postcode\*

Place\* P.O. box

Street

House number\* Unit number

[Return](#) [Continue](#)

Capacity provider shall be chosen from a drop-down list marked as "Pre-auction participant", containing entities in regard to which, user had been assigned with the bidder role.

II. Capacity provider's identification data

Pre-auction participant \*

The name of the capacity provider/first name and surname for a natural person

Legal form

Identification data

Tax identification number: XX0000000000 REGON number

Number of entry in the relevant registry PESEL number

Person does not have a PESEL number

Contact details

Email address\*

Telephone number\*

Address of registered office / residence

Country Postcode

Place P.O. box

Street

House number Unit number

Correspondence address is the same as the address of registered office or residence

Cc

Country\* Postcode\*

Place\* P.O. box

Street

House number\* Unit number

[Return](#) [Continue](#)

**NOTE: If user had not been assigned with the bidder role in regard to given capacity provider, it is not possible for him to submit the pre-auction offer on behalf of that entity.**

After selecting the capacity provider, its identification data, will be automatically entered into relevant fields.

**NOTE: There is no possibility to change the capacity provider's identification data at this stage.**

Next, capacity provider's contact details shall be filled, containing:

- "E-mail address" and
- "Phone number".

Contact details

Email address\*

Telephone number\*

If the correspondence address is identical as the address of registered office or residence, user shall select the option "**Correspondence address is the same as the address of registered office or residence**":

Correspondence address is the same as the address of registered office or residence

Otherwise, correspondence address shall also be filled in this section. Correspondence address contains:

- "Country",
- "Place",
- "Postcode",
- "Street",
- "House number".

Correspondence address

Country\*  Postcode\*

Place\*  P.O. box

Street

House number\*  Unit number

After filling all mandatory fields, user shall proceed to another section by clicking "**Continue**".



II. Capacity provider's identification data

Pre-auction participant \* Capacity Provider plc

The name of the capacity provider/first name and surname for a natural person Capacity Provider plc

Legal form foreign entity

Identification data

Tax identification number\* 1234567891 REGON number

Number of entry in the relevant registry PESEL number

Person does not have a PESEL number

Contact details

Email address\*

Telephone number\*

Address of registered office / residence

Country Sweden Postcode 114 31

Place Stockholm P.O. box

Street Karlavägen

House number 1 Unit number

Correspondence address is the same as the address of registered office or residence

Correspondence address

Country\* Sweden Postcode\*

Place\* P.O. box

Street

House number\* Unit number

[Return](#) [Continue](#)

### 7.3 Section III – Pre-auction offer parameters

In this section, user shall provide parameters of his pre-auction offer.

III. Pre-auction offer parameters

Offered volume of capacity obligation (MW)\*

Pre-auction offer's price (zł/kW/year)\*

Pre-auction offer's price (zł/MW/year)

Unit's carbon dioxide emission factor (g/kWh) \*

Bank account number\* Country ID (default PL) Bank SWIFT code\*

Information on offer's divisibility \*

Pre-auction offer is indivisible

Pre-auction offer is divisible

Format: AA AAAA AAAA AAAA AAAA AAAA AAAA (AAAA - digits)

[Return](#) [Continue](#)

Parameters of the pre-auction offer include:

- "Offered volume of capacity obligation (MW)",
- "Pre-auction offer's price (zł/kW/year)",
- "Pre-auction offer's price (zł/MW/year)",
- "Unit carbon dioxide emission factor (g/kWh)",
- "Bank account number",
- "Bank SWIFT code",
- "Information on offer's divisibility".

**NOTE: User shall provide offer's price in PLN per kW. Price in PLN per MW will be calculated automatically by PURM.**

User shall define whether his pre-auction offer shall be divisible or not, by clicking choosing relevant radiobutton in "Information on offer's divisibility" field:

- "Pre-auction offer is indivisible",
- "Pre-auction offer is divisible".

Information on offer's divisibility \*

Pre-auction offer is indivisible

Pre-auction offer is divisible

After filling all mandatory fields, user shall proceed to another section by clicking "Continue".

III. Pre-auction offer parameters

Offered volume of capacity obligation (MW)*	<input type="text" value="10"/>		
Pre-auction offer's price (zł/kW/year)*	<input type="text" value="275,55"/>	Information on offer's divisibility *	
Pre-auction offer's price (zł/MW/year)	<input type="text" value="275 550,00"/>		
Unit's carbon dioxide emission factor (g/kWh) *	<input type="text" value="180,030"/>		
Bank account number*	<input type="text" value="SE"/> <input type="text" value="45 679X YZW2 3344 5566 7_ _ _ _ _"/>	Country ID (default PL)	Bank SWIFT code* <input type="text" value="ABBYGBCOXXX"/>

Format: AA NNNN NNNN NNNN NNNN NNNN NN (AA - digits, NNNN - letters or digits)

← Return
Continue →

## 7.4 Pre-auction offer signature

At the final stage of the pre-auction offer form, user is able to either edit the pre-auction offer or sign it.

Pre-auction offer

▶ I. Pre-auction identification data

▶ II. Capacity provider's identification data

▶ III. Pre-auction offer parameters

✎ Edit
✉ Sign the form

By clicking "Edit", user is able to return to previous section of the offer. Then, by clicking "Return" or "Continue", user may navigate through the sections of the pre-auction offer. Moreover, user is able to view subsequent sections by selecting the relevant section header (clicking on the header), however in this mode, it is not possible to edit data.

**NOTE: Editing the pre-auction offer before signing it may automatically delete some of the entered data.**

After filling all mandatory fields, the process of submitting the pre-auction offer shall be started by clicking "Sign the form". PURM shall generate a document with filled data, which has to be signed with user's qualified electronic signature. The process of signing the pre-auction offer with a qualified electronic signature takes place analogously to the process of creating a user account, described in Chapter 2.

After the pre-auction offer has been properly signed, the user shall confirm its submission by SMS code. The SMS code shall be sent to the phone number assigned to the user account. In order to confirm submission, the received SMS code shall be entered into the "SMS code" field and confirmed by clicking "Confirm".

SMS Confirmation

Enter the SMS code\*

**Confirm** **Cancel**

**NOTE: The SMS code is active for 20 minutes. After this time SMS code expires and it is necessary to go through the offer's signing process again.**

If an SMS code is entered incorrectly, the message "**Wrong code entered. Please try again.**" is displayed.

Error

Wrong code entered. Please try again

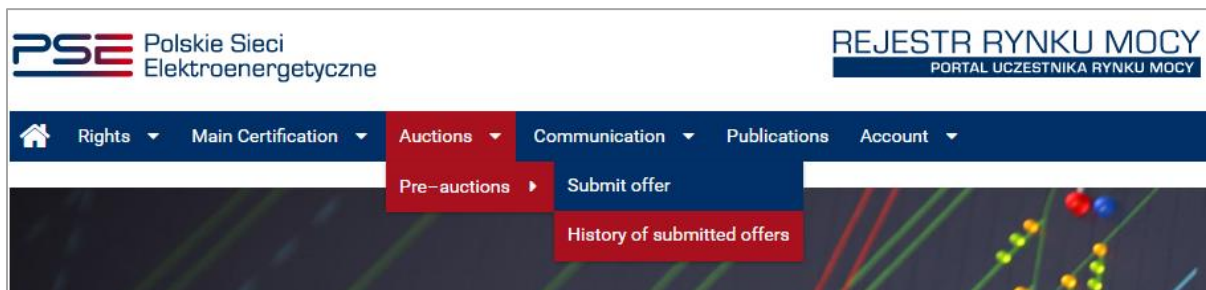
**Close**

**NOTE: After 3 unsuccessful input attempts, the code expires and it is necessary to go through the offer's signing process again.**

After successful verification of the SMS code, the application is submitted and a confirmation message is sent to user's e-mail address. PURM proceeds to the offers overview window.

## 8 BROWSING SUBMITTED PRE-AUCTION OFFERS

In order to view the submitted pre-auction offers, user shall select "Auctions" → "Pre-auctions" → "History of submitted offers" from the main menu.



PURM proceeds to the list of pre-auction offers submitted by user. The list may be refreshed by clicking "Refresh".

Submitted pre-auction offers											
Type of capacity auction	Delivery year	Delivery quarter	Zone	Pre-auction code	Offer ID	Date and time of offer submission	Name of pre-auction participant	Price (zł/kW/rok)	Offered capacity volume (MW)	CO <sub>2</sub> emission factor (g/kWh)	Information on offer's status
Main auction	2022	0	Sweden	AG/2022/SZ	AG/2022/SZ/0280	2021-03-18 12:52	Capacity Provider plc	200,00	300,000	300,000	divisible

In order to download confirmation of pre-auction offer's submission, user shall select given pre-auction offer and click "Download confirmation of submission the pre-auction offer".

Submitted pre-auction offers											
Type of capacity auction	Delivery year	Delivery quarter	Zone	Pre-auction code	Offer ID	Date and time of offer submission	Name of pre-auction participant	Price (zł/kW/rok)	Offered capacity volume (MW)	CO <sub>2</sub> emission factor (g/kWh)	Information on offer's status
Main auction	2022	0	Sweden	AG/2022/SZ	AG/2022/SZ/0280	2021-03-18 12:52	Capacity Provider plc	200,00	300,000	300,000	divisible

During pre-auction, user may withdraw the pre-auction offer by clicking "Withdraw the pre-auction offer".

**NOTE: It is not possible to withdraw pre-auction offers after the pre-auction has ended.**

After the pre-auction has ended, user may download document containing information whether his pre-auction offers have been accepted or not, by clicking "Download the verification result of submitted offers".

Submitted pre-auction offers											
Type of capacity auction	Delivery year	Delivery quarter	Zone	Pre-auction code	Offer ID	Date and time of offer submission	Name of pre-auction participant	Price (zł/kW/rok)	Offered capacity volume (MW)	CO <sub>2</sub> emission factor (g/kWh)	Information on offer's
Main auction	2022	0	Sweden	AG/2022/SZ	AG/2022/SZ/0280	2021-03-18 12:52	Capacity Provider plc	200,00	300,000	300,000	divisible

Refresh Download the verification result of submitted offers Download confirmation of submission of the pre-auction offer Withdraw the pre-auction offer

User shall select the capacity provider on behalf of whom he submitted pre-auction offers from the drop-down list, which is marked as **"Name of pre-auction participant"**.

Download the verification result of submitted offers

Name of pre-auction participant

Pre-auction code\*

Capacity Provider 1  
Capacity Provider 2  
Capacity Provider 3

Download Close

Next, user shall select relevant pre-auction from the drop-down list, which is marked as **"Pre-auction code"**.

Download the verification result of submitted offers

Name of pre-auction participant

Pre-auction code\*

Capacity Provider plc

AG/2030/SZ

Download Close

Finally, to download the document, user shall click **"Download"**.

Download the verification result of submitted offers

Name of pre-auction participant

Pre-auction code\*

Capacity Provider plc

AG/2030/SZ

Download Close